

HAMILTON CREEK METROPOLITAN DISTRICT

BOARD OF DIRECTORS MEETING Monday, December 10, 2001 Schmidt Room, Silverthorne Town Hall

Attending board members:

| | |
|-------------------|--------------------------------------|
| Kolbjorn Tenfjord | Eddie O'Brien |
| Lowell Graves | Ray Stokes (available via telephone) |

Others attending:

| | |
|---------------|------------------------|
| Bob Polich | Mountain Systems, Inc. |
| Matt Willitts | Water Solutions |

President Kolbjorn Tenfjord called the meeting to order at 3:15 PM.

Minutes. *The minutes from the August 20, 2001 and September 21, 2001 meetings were approved as written. (Graves/O'Brien,3-0).*

Legal update. Attorney Jeff Cohen had updated Administrator Bob Polich that there had been no contact from the District Court or the other party regarding the issues sent back to the court from the Appeal.

Water Repairs. Bob Polich reported that just prior to the site being snowed in that Kermit Miller of Stan Miller Inc. had completed the restoration of the well drilling site across the Creek. The test well was abandoned, the Creek culvert removed, and the original streambed was restored. The work was done under a plan prepared by Montane Environmental Engineering and approved by the Army Corp of Engineers. Due to the late season, the seeding of the area was deferred until next summer. Silt fence was installed to minimize any drainage into the Creek. A meeting had been held with the Colorado Division of Wildlife and representatives of the wildlife sector of the Forest Service. All of the representatives acknowledged the impact on wildlife would be best served by utilizing the proposed site on Forest Service land for the surface water diversion. Discussed was a possible exchange of other common area land within the Hamilton Creek subdivision. The Colorado Division of Wildlife identified the winter elk pasture on the north side of the creek and the migration corridor on the northeast corner above the water tank as areas they were interested in protecting. The next step was to prepare a feasibility study for the White River District of the Forest Service.

Audit. The year 2000 audit prepared by the CPA firm of Hiratsuka & Schaus had been provided to the Board. *The Board approved the 2000 audit. (Graves/Tenfjord,3-0).* The 2000 audit was available on the web site of the Metro District.

Election. *The Board approved Bob Polich, Administrator as the Election Official for the Board of Directors election on May 7, 2002. (Graves/Tenfjord,3-0). The terms of Lowell Graves and Ray Stokes would be up for election in 2002.*

Water operations. Matt Willitts provided a brief update on water operations. Matt had been having difficulties with the chlorine pump that had been recently replaced. Matt was working with the manufacturer to determine a solution. Matt indicated his access to the pump house was blocked at times by the adjoining residents vehicles and he at times had difficulty with the snow level as the plower for the District was unable to access the site. This was an inconvenience, but had not yet interfered with operating the system. There was a lengthy discussion regarding the cost of insurance provided by Matt. Bob Polich had proposed the District pay the cost of insurance allocated to Hamilton Creek. This was similar to arrangements in other Districts with contract operators. *A motion was made and approved by the Board to increase the base rate of Water Solutions from \$1,000 to \$1,100 per month to cover the cost of the insurance. (O'Brien/Graves,3-0).*

2002 Budget. *The Public Hearing on the 2002 Budget was opened and closed. No members of the public were present. Presented to the Board were the financial summary for 2001, proposed 2002 budget, formal budget documents and the 2002 budget message. Administrator Bob Polich explained each line item on the budget to the Board. The budget proposed continuation of the quarter user fee of \$125 plus \$3 per 1,000 gallons of water in excess of 15,000 gallons. This was comparable to cost of service to similar subdivisions in Summit County. The budget proposed an increase in the tap fee to \$4,500. The Board of Directors approved the 2002 budget, the mill levy of 40, and the 2002 schedule of user fees. (Graves/Tenfjord,3-0).*

Road Signs. Bob Polich reported 20 “Private Drive” signs had been prepared and 5 “Property for Sale” arrows. Currently on order were speed limit signs and directional signs for the road. Weather would delay installation of the signs until next summer.

Snow Removal. The District does an access plow on all driveways that are paved, have snow removal storage areas, and do not have excessive grades. As the Homeowners Association had adopted a design guideline allowing one season prior to paving of the driveway, it was suggested the Metro District also wave the paving requirement for one season. It was also suggested this apply to new roads in the District. *A motion was made to adopt a plowing policy allowing plowing of improved surfaces, for one season following construction prior to paving. (Tenfjord/Graves,2-0-1(O'Brien)).*

Meeting schedule. A tentative schedule for quarterly meetings was set for 2002. The meetings would be at 2 PM at a location to be determined on March 11th, June 10th, September 16th and December 9th.

Entrance gate. The Board requested staff review the ability of either the Metro District or Homeowners Association to install an access gate at the entryway.

The meeting was adjourned at 5:15 PM.